President: The President shall preside at all Association meetings and meetings of the Executive Committee. He/She shall act as General Manager of the Fair Association and shall give such instructions to the various committees and superintendents as necessary.

Vice-President for Agriculture: This Vice-President shall act as Assistant General Manager and shall have general supervision of the Agricultural Superintendents and Exhibits. He/she shall arrange for equipment for the livestock pulls.

Vice-President for Exhibit Building: This Vice-President shall act as Assistant General Manager and shall have general supervision of the Exhibit Building Superintendents and Exhibits.

Vice-President for Business: This Vice-President shall act as Assistant General Manager and be in charge of all contact with concessions and commercial exhibits [this includes exhibits like the Mystic Aquarium and other information/activity exhibits].

*Any of the Vice-Presidents may preside at a meeting of the Association or Executive Committee in the absence of the President.

Secretary: The Secretary shall have charge of the correspondence of the Association, shall call all meetings of the Executive Committee of the Association. He/She will keep records of the Association’s business and minutes of all Association and Executive Committee meetings. The Secretary shall send written notice to all voting members, stating the nature of the business to be transacted at all meetings [i.e. agendas].

Treasurer and Assistant Treasurer: These positions shall have charge of all funds received by and paid out by the Association. He/She/They shall keep accurate records of such receipts and expenditures and shall submit a financial statement of the Association’s business at the Annual Meeting, and with an advisor file appropriate state and federal forms. He/She/They shall pay all bills, approved and ordered paid by the Executive Committee.

Exhibit Secretary and Assistant Exhibit Secretary: The Exhibit Secretary and Assistant will receive pre-entries for exhibits, will set up the Superintendent notebooks for each department and will record the pre-entries in each notebook prior to the 4-H Fair. They will assign exhibitor numbers and will tally the summary of premium points for each exhibitor using information provided by the Superintendents.

Superintendents: Superintendents shall have charge of their departments at the Fair within the guidelines of the Association. They shall submit a suggested class list to the Association for approval, and shall contact judges. They shall be responsible for the arrangement of equipment and exhibits, the assignment of space, the keeping of an accurate account of all winnings on a form provided for this purpose [the class tally sheets], the supervision of the departments during the Fair, and removal of the exhibits and equipment at the close of the fair. Each Superintendent shall appoint such Assistants as he/she deems necessary for the successful execution of the duties of their office.
Superintendent Positions
Ad Campaign:
Award Ceremony:
Beef:
Costume Class:
Dairy:
Dog:
Draft Horse:
Exhibit Hall:
Gate:
Goat:
Hay Toss:
Ice Cream Social:
Olympics/Games:
Obstacle Course:
Pet:
Poultry:
Premier Showmanship:
Publicity:
Pulls- Horse:
Pulls- Ox:
Pulls- Pony:
Rabbit Hopping:
Rabbits:
Robotics:
Scarecrow:
Sheep:
Swine:
Talent Show: